**Minutes**

**Dovre Township Meeting**

**2/1/22**

Chair, Marie Ostby called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**Present:** Marie Ostby, Sherry Jean Larson, Keith Quale, Glenn Arfstrom, Pat Jacobs, Teren Novotny

**Guests:** Howard Werner

No

**Approval of Minutes:** January, 2021 meeting. Supervisor Sherry Jean Larson moved to approve the minutes, Supervisor Keith Quale seconded the motion. Motion carried.

Board of Organization minutes: Supervisor S. Larson moved to approve, Supervisor Quale seconded and motion carried.

**Treasurers Report –**Treasurer, Teren Novotny presented financial reports for December, 2021

Supervisor Sherry Larson will investigate rates to deposit funds in a savings account. Supervisor Sherry Larson moved to approve the report, Supervisor Arfstrom seconded and motion carried.

**Approval of Orders**: Supervisor Quale moved to approve payment of orders, Supervisor Arfstrom seconded and motion carried.

6309 2/8/2022 Vikse Park 943.93 fees

6310 2/8/2022 KPC 370.59 electricity

6311 2/8/2022 Couri & Ruppe 455 legal

6312 2/8/2022 Mn Assoc of Townships 40 trng fee

6313 2/8/2022 Pennock Fire 6020.82 fire protection

6314 2/8/2022 Bladeworks 1282.5 roads

6315 2/8/2022 ForumCommunications 2739,20 legal notice

6316 2/8/2022 Spicer Fire 6165.75 fire protection

6317 2/8/2022 Kdy Co. Assoc. of Townships 1302.16 dues

6318 2/8/2022 Collaborative Planning 513 prof. fees

6319 2/8/2022 Ross Smeby 675 tech support

6320 2/8/2022 Marcus Water Well 1238.9 repair

6321 2/8/2022 Kdy Co. Public Works 18492.24 roads

6322 2/8/2022 Howard Werner 178.41 net p/r

6323 2/8/2022 Pat Jacobs 101.59 net p/r

6324 2/8/2022 Teren Novotny 296.68 net p/r

6325 2/8/2022 Glenn Arfstrom 108.41 net p/r

6326 2/8/2022 Keith Quale 8 206.96 net p/r

6397 2/8/2022 Marie Ostby 102.91 net p/r

6398 2/8/2022 Sherry Jean Larson 102.91 net p/r

**Fire Report:** Pennock Fire Board meeting attended by Supervisor Quale and Supervisor K. Larson. Sherry Jean Larson will now be the secretary/treasurer for the Pennock Fire Board.

2022 Fire Contract 12041.73 Supervisor Quale moved to approve the 2022 fire contract, Supervisor S. Larson seconded and motion carried.

**Old Business:**

* Broadband update: no action
* LRIP grant: Supervisor Ostby notified the Hawkinson Anderson that we are moving forward with the grant. The next step is an open house to be held before the end of July. Hawkinson Anderson will get bids for additional boring samples that are needed. We also need temporary easements for the construction. They will get back to us with specific plans and decisions to be confirmed by the May meeting.
* Electrician estimate for electrical updates: Total work -$1,200 with about half for materials and about half for labor. It was indicated that if the unknown part of the original wiring is found to be compatible with the needed change the cost would be adjusted downward. Item tabled until March.
* Radar signs – Supervisor K. Larson reported that our technician that did the install found out that the "data collection" was a $400 option that we did not opt for. Supervisor Quale moved to spend 800 to update the signs for data collection. S. Larson seconded. Motion carried. Supervisor Quale will handle the matter.

**New Business:**

**3/14/22 Kandiyohi County Township Association Annual Meeting**

**\*\***Reservations should be made at the 3/1/22 meeting

9-12 am at the Willmar American Legion. Meal cost is $10

Will vote on a resolution in support of annexation reform: Restoration of Landowner Voting Rights, Letter of support for Road Reversion Reform.

* Supervisor Arfstrom presented a draft road work plan for 2022. Estimated cost for the repairs is 70,000. Amount may vary due to the price of gas going up.

Discussion that we need to have a policy regarding overlays and reconstruction of roads.

Supervisor Ostby suggested that we have a hearing to look at a revision of the road and bridge policy. Supervisor Ostby moved that we hire Hawkinson Anderson to come to a meeting to help us look at a revision of the road and bridge policy. Supervisor S. Larson seconded the motion. Discussion to have the engineer go on the road inspection and have a meeting in April. The motion carried.

* **Budget and Levy for 2023**

**2022 Information 2023 Proposed**

**Budget**

Fire 70,000 2021 Actual Spent: 65,220,25

General 65,000

Road and Bridge 450,000

LGA 17,100

Total 602,100

**Levy**

General 560,804

Misc. Income 1,000

Town Road Account 40,296

Total: 602,100

Supervisor Ostby will provide a flow chart showing budget amounts and will share all the information electronically for our decision making at the March meeting.

2022 Fire Contracts:

Pennock 12,041.73

Willmar 27,915.91

Spicer 24,721.00

Total: 64,678.64

* + Supervisor K. Larson has recommended that we not have a planning meeting with the county. Supervisor Ostby recommends that we reply to e-mails so that we know that e-mail communication has been received. A letter was sent by a county staff person with an implication that matters have not been handled correctly. Supervisor S. Larson suggested that our attorney look at the letter and advise regarding a response if needed. Supervisor S. Larson moved to give the letter to the attorney for evaluation and advice, Supervisor Quale seconded and motion carried.
	+ Supervisor Ostby suggested that we respond to the county that a future meeting is tabled until we have an agenda and goals for a meeting.

**Supervisors Reports of Activity**

* Supervisor S. Larson is getting contacts from Bruce Bjornberg. He thanks the board for the speed monitors. If the lights don’t come on, it means that the driver is not speeding. It just lights up when the speed limit is exceeded. He will be invited to the March meeting.
* Supervisor S. Larson reported that application fees have not been received. This will require a hearing within 60 days of the application fees being paid.
* Supervisor Quale got a call about snow hitting a mailbox. He responded to the homeowner that it is his responsibility to complete the repair.
* Supervisor Arfstrom got a call with a compliment on the snow plowing.
* Supervisor Ostby reported that she learned that a hearing is needed to approve a variance for Rose Glen Meadows. The planner, Cindy Nash is working on the findings of fact to prepare for a hearing. Possible hearing before the annual meeting.

**Next Meeting:** 3/1/22 Dovre Town Hall 7:00 PM

 3/1/22 Board of Audit meeting 6:45 PM

 3/8/22 Annual Meeting

 4/5/22 Dovre Town Meeting

 4/14/22 Board of Appeal and Equalization

Supervisor Quale moved to adjourn, SupervisorArfstrom seconded and motion carried. The meeting adjourned at 9:15 PM.

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Marie Sand Ostby, Chair Pat Jacobs, Clerk